

**BY-LAWS**  
of the  
**WEST CENTRAL MOSQUITO  
& VECTOR CONTROL ASSOCIATION, INC.**

ARTICLE I  
**PRINCIPAL OFFICE**

**SECTION 1**

The principal office of the Association shall be any place that the Executive Board may designate.

ARTICLE II  
**POLICY**

**SECTION 1**

- (1) The policy of the Association is to cooperate in mosquito abatement, vector control, and related operations in conjunction with public agencies conducting related work.
- (2) To disseminate among its members and other interested parties, information on the latest and most effective abatement measures compatible with the protection of environmental quality.

ARTICLE III  
**MEMBERSHIP, DUES AND FEES**

**SECTION 1**

Anyone concerned with or interested in mosquito abatement, vector control, and related work may be elected to membership in the Association under one of the three (3) following categories:

- (1) **REGULAR MEMBERS** shall be eligible to vote and hold office and they shall pay annual dues of \$25.00.
- (2) **HONORARY MEMBERS** are permanent, non-dues-paying members, elected in recognition of outstanding contributions to the field, and shall have the same privileges as **REGULAR** members.
- (3) **SUSTAINING MEMBERS** are companies or organizations with one (1) designated representative eligible to vote and to hold office. Additional members of the company or organization may join as **REGULAR** members. Additional benefits as deemed appropriate may be provided by a majority vote of the Executive Board. Annual Dues for **SUSTAINING MEMBERS** is \$125.00.

**SECTION 2**

The Executive Board shall set a reasonable and appropriate fee structure for vendor booths, displays and for registration fees for participation at the Annual Meeting with a two-thirds (2/3) majority vote of the Executive Board as deemed appropriate.

### SECTION 3

The fiscal year shall be January 1 to December 31, and dues are payable on the 1<sup>st</sup> of January. On the 1<sup>st</sup> full day of the Annual Meeting, any unpaid dues shall be declared in arrears, and delinquent members shall be declared not in good standing until such arrearages are paid. New members paying dues prior to October 1<sup>st</sup> shall be credited as members for the current year. Dues paid October 1<sup>st</sup> or later will be credited toward the next fiscal year.

## ARTICLE IV **POWERS AND DUTIES OF OFFICERS**

### SECTION 1

The Executive Board or general administration officers of the Association are directly responsible to the membership and shall consist of the following nine ( 9) positions:

- (1) President,
- (2) President Elect
- (3) Vice-President
- (4) Secretary
- (5) Treasurer
- (6) Immediate Past President
- (7) Three (3) other members who have been elected to the board. One of which is a person from industry.

### SECTION 2

The President shall be the Chairman of the NOMINATING COMMITTEE and such Ad Hoc Committees as may be necessary. The President shall appoint the Members of all standing committees. The President shall serve as Chairman of the Board.

### SECTION 3

The President Elect shall assist the President in work delegated from the President and shall perform the duties of the President whenever the latter is absent.

The President Elect shall be the Chairman of the following committees: PROGRAM, MEMBERSHIP and LEGISLATIVE and shall make periodic reports of their activities and progress to the President. The President Elect when acting as President may delegate some of the duties of that office to another member.

### SECTION 4

The Vice-President shall be the Chairman of the following committees: PUBLICATIONS and FINANCE and shall make periodic reports of their activities and progress to the President.

### SECTION 5

The Treasurer shall receive all monies of the Association. The Treasurer or the President shall make disbursements as authorized by the Executive Board. The Treasurer shall prepare the Annual Financial Statement for the fiscal year and shall prepare budget estimates for the next fiscal year.

## SECTION 6

- (1) The Secretary shall: Send notices for Annual and Special meetings; at least 2 communications will be made for the Annual meeting and an effort shall be made to disseminate the information as widely as is feasible;
- (2) Record all minutes at meetings of the Association;
- (3) Send out dues statements;
- (4) Send out notices of all proposed amendments to the Constitution and/or By-Laws;
- (5) Send out ballots 60 days in advance of the Annual Meeting.

## SECTION 7

The three (3) elected members to the Executive Board and the Immediate Past President are expected to attend all meetings and assist the officers in making all decisions and formulation of policy for the good of the Association.

## ARTICLE V **NOMINATION OF OFFICERS**

### SECTION 1

The Nominating Committee shall canvass the membership and submit 2 nominations for the office of Executive Board Member (3 year term) to be 90 days prior to the Annual meeting. Officers will automatically advance.

## ARTICLE VI **ELECTION OF OFFICERS**

### SECTION 1

Elections shall be held annually by ballot and only Regular, Honorary, and Sustaining Members in good standing shall be eligible to participate. In case of a tie a special runoff election will be held at the business meeting of the Annual Meeting.

### SECTION 2

All elective officers shall be chosen by a majority of votes cast and each Regular member, honorary member and sustaining member in good standing shall be entitled to cast one ballot in each contest.

### SECTION 3

Vacancies occurring in office between Annual meetings shall be filled by the Executive Board until an election can be held, except when a vacancy in the office of President, which shall automatically be filled by the President Elect.

ARTICLE VII  
**COMMITTEES**

SECTION 1

- (1) The Chair of all standing committees shall submit reports of the activities of the committee directly to the President.
- (2) A quorum for all standing committees shall be a majority of the committee as constituted.

ARTICLE VIII  
**RESOLUTIONS**

SECTION 1

Resolutions shall be submitted, by members in good standing, to the Secretary, who will refer them to the committee on Resolutions, and a majority vote of the members present and voting at the Annual business meeting shall be required for adoption.

ARTICLE IX  
**MEETINGS**

SECTION 1

There shall be an Annual Meeting of the Association for the presentations of papers and discussion on mosquito abatement and related subjects, and such other business as may be properly brought before it. Such Annual Meeting shall be held at such time and place as the Executive Board may decide, with Colorado hosting even numbered years. At least ninety (90) days prior notice shall be given to all members as to time and place of the Annual Meeting. There shall be at least one Executive Board meeting in conjunction with the Annual Meeting, advertised in the Annual Meeting Program.

SECTION 2

Special meetings of the Association may be held whenever the Executive Board deems necessary or whenever twenty-five (25) or more voting members shall make a written request therefore to the Secretary. Such request shall be placed with the Executive Board which shall designate the time and place for such Special meeting. The Secretary shall give notice of all Special meetings of the Association to all members at least seven (7) days prior to the date selected for such Special meetings.

SECTION 3

There shall be an Annual business meeting held during the Annual Meeting.

SECTION 4

There shall be a fall meeting of the Executive Board for the purposes of exchanging information and ideas and other such business as may be properly brought before it. Such semi-Annual Meeting shall be held at such time and place as the Executive Board may decide, including the use of teleconferencing when appropriate. Prior notice shall be given to all members as to time

and place of the semi-Annual Board meeting.

ARTICLE X  
**PARLIAMENTARY PROCEDURES**

SECTION 1

In the absence of rules in these By-Laws of the Association, the actions of this association shall be conducted in accordance with established parliamentary procedures.

ARTICLE XI  
**AMENDMENTS**

SECTION 1

These By-laws may be amended at the Annual Meeting of the Association by two-thirds (2/3) vote of the members in good standing and present at the Annual Meeting, provided the notice of the proposed amendment has been transmitted by the Secretary to members at least thirty (30) days before the Annual Meeting.

***Amendments to the original Bylaws were made on the following dates, and are incorporated in the above set of Bylaws.***

*02/07/2012*

*02/25/2010*

*02/28/2007*